Important Points:

Please be sure that you turn off all cell phones, pagers, beepers, and watch alarms BEFORE class begins! Ringing cell phones, alarms, texting (reading or sending) etc. will detract from your participation grade. Unless you need a calculator for a particular class exercise, your phones should be off and out of sight.

It is expected that you will check the Sakai course website daily. This is where I list assignments for upcoming classes and dues dates for assignments, and other important course information.

Course Goal: The purpose of this course is to provide an overview of organizational behavior topics, with the goal of increasing your understanding of human behavior in organizations at the individual, group, and organizational levels. At the conclusion of this course, you should be able to:

- understand organizational behavior (OB) theories and concepts commonly used in practice
- identify and apply the principles of OB theories and concepts to your own personal and work experiences
- analyze and apply these concepts and theories to the challenges of management
- discuss knowledgeably the impact of OB concepts and theories as they related to organizational life
**Course Requirements:** There are 5 required components to the course. Each component will contribute to your course grade in the following manner:

- Class Participation 20%
- Quizzes 20%
- Exam 1 30%
- Exam 2 30%

**Teamwork and Participation**

Learning in this course depends a great deal on the active involvement of all class members, both individually and collectively. Consequently, I expect a great deal of interaction and participation from class members during each class session.

There will be many opportunities for you to participate in this class. These include being an active contributor to class, case, and exercise discussions, raising questions, and providing examples and personal experiences that are related to the assigned topic area.

In order to make consistent, *meaningful contributions* to class activities and discussions, you will need to ensure that you are prepared for class. This preparation will include not only knowledge of the required material but also completing whatever other advance work is required.

**Things that will detract from your participation grade include the following:**

- talking when others are talking, including me
- ringing cell phones/alarms (Cell phones should be turned off and out of sight prior to the start of class)
- being disrespectful of other people’s opinions
- working on assignments for another class while this class is going on
- being unprepared for class exercises and discussions
- excessive absenteeism
- excessive tardiness (please be respective of your classmates and me by being on time)

**Quizzes**

Quizzes may include multiple choice and true-false questions. Make-up quizzes will be given only under special circumstances and only with prior approval. Quizzes are scheduled before each class, with the exception of exam days. Please refer the class schedule for the dates and topics for each quiz.

**Exams**

Exams will include multiple choice and short essay questions. Make-up exams will be given only under very extreme circumstances and only with prior approval.

There is an appeal procedure for students who disagree with how an exam item has been graded: if you disagree with an answer and you can document *in writing* that your answer is better, you may
present an appeal *within one week of receiving your exam grade*. I will respond to your appeal within one week of receiving it.

1. **Academic Honesty**: I expect each of you to abide by the University’s Code of Conduct for Students when completing graded course work and taking examinations and quizzes. You are encouraged to become familiar with the University’s Policy on Academic Honesty (plagiarism, cheating, academic misconduct) found in the Code of Conduct, which can be accessed through [http://www.udel.edu/stuguide/10-11/code.html](http://www.udel.edu/stuguide/10-11/code.html). It is your responsibility to be knowledgeable about what constitutes plagiarism, cheating, and other forms of misconduct.

**COURSE OUTLINE:**

<table>
<thead>
<tr>
<th>WEEK#/DATE</th>
<th>TOPIC (S)</th>
<th>TEXT ASSIGNMENT</th>
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| Week 1: Jan 3 (Thursday) | Introduction to Organizational Behavior  
Diversity in Organizations | Ch. 1  
Ch. 2 |
| Week 2: Jan 8 (Tuesday) | **Quiz #1: Attitudes & Job Satisfaction (ch.3); Emotions & Moods (ch. 4)**  
Emotions & Moods (ch. 4)  
Attitudes & Job Satisfaction | Ch. 3, 4 |
| Week 2: Jan 10 (Thursday) | **Quiz #2: Personality & Values, (ch. 5); Perception & Individual Decision Making (ch 5, 6)**  
Personality & Values  
Perception & Individual Decision Making (ch. 6) | Ch. 5, 6 |
| Week 3: Jan 15 (Tuesday) | **Quiz #3: Motivation Concepts & Applications (ch. 7, 8)**  
Motivation Concepts & Applications | Ch. 7, 8 |
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<th>WEEK#/DATE</th>
<th>TOPIC(S)</th>
<th>READING ASSIGNMENT</th>
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| Week 3: Jan 17 (Thursday) | Review for Exam #1  
                        Exam #1: Chapters 1, 2, 3, 4, 5, 6, 7, 8 |                   |
| Week 4: Jan 22 (Tuesday) | Quiz #4: Foundations of Group Behavior (ch. 9); Understanding Work Teams (ch. 10)  
                        Foundations of Group Behavior  
                        Understanding Work Teams | Ch. 9, 10         |
| Week 4: Jan 24 (Thursday) | Quiz #5: Leadership (ch. 12); Power & Politics (ch. 13)  
                        Leadership  
                        Power & Politics | Ch. 12, 13         |
| Week 5: Jan 29 (Tuesday) | Quiz #6: Conflict & Negotiation (ch. 14); Organizational Culture (ch. 16)  
                        Conflict & Negotiation  
                        Organizational Culture | Ch. 14, 16         |
| Week 5: Jan 31 (Thursday) | Review for Exam #2  
                        Exam 2: Chapters 9, 10, 12, 13, 14, 16 |                   |